



CRSA BOARD OF DIRECTORS MEETING
FRIDAY, APRIL 22, 2022
DRAFT MEETING MINUTES

Board Members in Attendance: Natalie Braswell, Chair; Joe Fazzino; Doug McIntosh; Alex Knopp; Edward Zelinsky; Patrick Flaherty; Cesar Garcia; Richard Iovanne; David Radcliffe; Manisha Srivastava; Tom Sennett; Toni Boucher

Others in Attendance: Jessica Muirhead, OSC; Yam Menon, OSC; Aiden Yeaw; Andrea Feirstein, AKF; Brian Williams; Angela Antonelli, Georgetown Center for Retirement; Grace Sullivan; Karen Jeffers, Pullman and Comley; Lisa Massena; March Chapleau; Matthew Golden, Vestwell; Michael Terdeman, Vestwell; Mykola Procyk; Caitlin Ramirez; Scott Parry

1. CALL TO ORDER
 - a. A quorum was declared and the meeting to called to order at 10:02 AM.
2. MEETING MINUTES
 - a. Chairman Braswell made a motion to approve the minutes of March 18, 2022, seconded by Alex Knopp. The motion was opened to discussion. Cesar Garcia noted that Patrick Flaherty's name was misspelled. The motion passed with amendment by unanimous voice vote.
3. PUBLIC COMMENT
 - a. There was no public comment.
4. CHAIRMAN'S REPORT
 - a. Chairman Braswell updated the Board that the program has launched, thanking the Board and others for their work. She noted that there was an email error from the vendor's email testing system around the time of launch in which employers received multiple emails from the program too early. Those employers received a correction and apology and were sent correct communications subsequently.

5. RFP FOR INVESTMENT CONSULTANT

- a. Jessica Muirhead reported to the Board that the last RFP for an investment consultant was issued in 2019 and needs to be updated to fit the program's current needs and re-issued. A motion was made to authorize the Chairman to update and re-issue the RFP in consultation with the Personnel Subcommittee. Mr. Knopp seconded the motion. The motion passed unanimously by voice vote.

6. PROGRAM UPDATES

- a. Matthew Golden of Vestwell gave an update on the program launch and the status of the program's enrollment and outreach efforts.

7. FIDUCIARY TRAINING — AKF

- a. Chairman Braswell introduced Andrea Feirstein from AKF. Ms. Feirstein and Mark Chapleau made a training presentation on fiduciary duty to the Board.

8. ADJOURNMENT

- a. Chairman Braswell made a motion to adjourn, seconded by Mr. Knopp. The motion passed unanimously by voice vote and the meeting adjourned at 11:15 AM.