



# HOW TO SUBMIT AN APPLICATION *for the* Hartford Flood Relief & Compensation Programs

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## Determine Your Eligibility

Are you a resident or business owner of the city of Hartford that owned real or personal property in the city of Hartford that was damaged by flooding on or after January 1, 2021? If so, you are eligible to apply for this program.

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## Begin Your Application

If you are eligible to participate in this program, an application can be obtained one of three ways:

- **Online:** [osc.ct.gov/hartfordflood](https://osc.ct.gov/hartfordflood)
- **In person:** Blue Hills Civic Association, 1229 Albany Ave, Third Floor, Suite 306, Hartford, CT 06112. Call 860-519-1570 for hours and information.
- **By mail:** Please contact Blue Hills Civic Association to request an application be mailed or dropped off to your home as well as for assistance completing the application by calling 860-519-1570.



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## Complete the application and compile supplementing documentation

These include:

- 2 Forms of Proof of Identity.
- 2 Forms of Proof of Hartford Residency
- Proof of ownership of real property. Acceptable proof of ownership is a property tax bill.
- Copies of documentation of any insurance claims submitted and/or paid out.
- Documentation showing repairs that have already been completed.



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## Submit the completed application

- **By mail:** Attention: Office of the State Comptroller/Hartford Flood Compensation Program, 165 Capitol Ave., Hartford 06106
- **By email:** [HartfordFloodHelp@ct.gov](mailto:HartfordFloodHelp@ct.gov)
- **In-person:** Blue Hills Civic Association, 1229 Albany Ave, Third Floor, Suite 306, Hartford, CT 06112

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## Await claim review by the program administrator

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If deemed eligible for potential reimbursement, you will be notified to arrange for a home inspection via:

- A public adjuster provided by the program administrator (at no cost)
- An inspector provided by MDC (at no-cost)
- A DCP-licensed inspector approved by the program administrator (applicant must pay up front but *fee is reimbursable*)

Applicants must email [HartfordFloodHelp@ct.gov](mailto:HartfordFloodHelp@ct.gov) as soon as possible for details to schedule an inspection.

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## Await inspection report review by the program administrator



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## Approved applicants will have payments sent to the applicant's residential address listed on the application

(applicants must submit W-9 form to receive payment)

