

SEAN SCANLON
STATE COMPTROLLER



TARA DOWNES
DEPUTY COMPTROLLER



STATE OF CONNECTICUT
OFFICE *of the* STATE COMPTROLLER
165 Capitol Ave.
Hartford, CT 06106

MEMORANDUM NO. 2024-04

January 31, 2024

TO THE HEADS OF ALL STATE AGENCIES

Attention: Agency Heads, Business Managers, Chief Administrative and Fiscal Officers,
Payroll and Human Resource Officers

Subject: Increase in GSA Mileage Reimbursement Rate

I. GSA STANDARD MILEAGE RATE

According to FTR Bulletin 24-03 announced in the Federal Register dated December 27, 2023, the General Services Administration (GSA) of the Federal Government is **increasing** the reimbursement rate from 65.5 cents to **67 cents per mile** for use of privately owned automobiles when authorized as advantageous to the Government.

II. IMPACT ON STATE MILEAGE REIMBURSEMENT RATES

The GSA rate is used as the mileage reimbursement rate for many State of Connecticut collective bargaining units. The “mileage reimbursement rate” under many State collective bargaining unit agreements is subject to adjustment within 30 days of revision to the Federal GSA rate.

In accordance with General Notice 2024-01 from the Office of Labor Relations, the mileage reimbursement rate increase is effective for travel on or after **January 30, 2024**, for employees using personally owned vehicles for official State business.

The increased rate applies to non-represented employees and the following collective bargaining units: NP-2, NP-3, NP-4, NP-5, NP-6, NP-8, P-1, P-2, P-3A, P-3B, P-4, P-5, P-6, P-7, and P-8.

The above provisions also apply to Managerial and Confidential employees and all other executive branch employees who are exempt from the classified service or not included in any prevailing bargaining unit contract, except unclassified employees of any board of trustees of the constituent units of higher education.

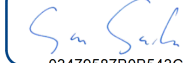
Managerial employees governed by the boards of higher education are notified by their respective boards.

III. QUESTIONS

Any comments or questions concerning this memorandum, or its interpretation may be directed to the Office of the State Comptroller, Central Accounts Payable Division at osc.apd@ct.gov.

Other inquiries may be directed as follows:

- Payroll Procedures: osc.payroll@ct.gov
- Personnel Inquiries: Agency's Human Resource Officer

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SS:CM

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