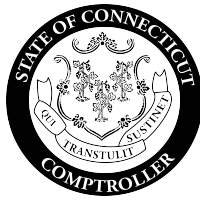


# Retiree Health Fund Payment Adjustment

CO-1328 (Rev. 8/2023)



HEALTHCARE POLICY & BENEFIT SERVICES DIVISION

Employees- Make a copy and return to your agency staff/ HR

**General Information**

This form should be used to authorize additional payments to the Retiree Health Fund due to missed contributions, use of an incorrect deduction code or similar reasons, such as erroneous issuance of a refund. (All adjustments are implemented by using the ADJOPE deduction code. Applicability of employer share (ADJOER) to be determined by OSC).

<b>EMPLOYEE INFORMATION</b>	Last Name	First Name, Middle Initial	Employee Number
	Street Address	City, State, Zip Code	Job Record Number
	Date of Hire/Rehire	Date of Birth	Office Telephone No.
	Employee's Personal Email	Home Telephone No.	Department ID
	Name & Address of Employing Agency		

<b>AGENCY SECTION</b>	AMOUNT DUE: \$ _____	ADJOPE START DATE ___/___/___	ADJOPE END DATE ___/___/___
	<input type="checkbox"/> Lump sum paid on _____	ADJOER START DATE ___/___/___	ADJOER END DATE ___/___/___
	<input type="checkbox"/> ___ installments of \$ _____ per pay period	Reason for Payment:	
	<input type="checkbox"/> Missed Contributions: From: _____ To: _____	<input type="checkbox"/> Erroneous Refund: From: _____ To: _____	
	<input type="checkbox"/> Wrong Deduction Code: From: _____ To: _____	<input type="checkbox"/> Other: _____	

**EMPLOYEE ACKNOWLEDGEMENT:** I authorize the deduction of the above amount from my paycheck until the amount due to the Retiree Health Fund is paid in full. I understand that this payment is in addition to my regular contribution to the Retiree Health Fund and that the end date shown above will be extended if I miss one or more installments for any reason.

Employee Signature	Date
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**AGENCY CERTIFICATION:** I hereby certify that all of the information on this application has been verified and is correct.

Authorized Agency Signature	Title	Date
Agency Contact (Print Name)	Agency Contact Number	
OSC Signature	Employer Share Due? <input type="checkbox"/> Yes <input type="checkbox"/> No	

Agencies: Return to OSC, Healthcare Policy & Benefit Services Division 165 Capitol Avenue, Hartford, CT 06106

