

- **PRIOR MILITARY SERVICE**
- **PRIOR EMPLOYMENT WITH OTHER STATES**
- **PRIOR CONNECTICUT MUNICIPAL EMPLOYEES RETIREMENT SERVICE**

DESCRIPTION OF PURCHASABLE PRIOR SERVICE AND INSTRUCTIONS for State Employees Retirement System (SERS) members: Within certain limitations, retirement credit may be obtained for the categories listed below:

**WAR SERVICE/NATIONAL EMERGENCY MILITARY SERVICE - Statute number 5-192j(d)**

Members of SERS are eligible to purchase retirement credit for active duty in the Armed Forces rendered during a period of wartime or national emergency followed by a release under honorable conditions for the time periods categorized by applicable law. **REQUIRED DOCUMENTS:** A copy of discharge papers (DD-214) which clearly show dates of active duty rendered to the Armed Forces with the condition of release (character of service). In some situations, a photocopy of the military retirement credit point history record will be required. (Form 22 is not a sufficient document for retirement review purposes.) Retirement credit shall not exceed ten years in total, nor be awarded if a pension will be or is being received from another source other than the Federal Government for the same period(s). **There is no Cost to the Tier II member for prior military service.**

**EMPLOYMENT WITH OTHER STATE(S) - Statute number 5-192i(h)**

Active full-time state employment with other state or states which offer similar credit provisions to former employees of the State of Connecticut. **REQUIRED DOCUMENTS:** (a) Official statement indicating employment with other state(s) was full-time; (b) actual dates of service; (c) verification of ineligibility for retirement benefits. **NOTE:** At the time of retirement, you can only be credited with one year of employment with other state(s) for each two years of Connecticut state service. Retirement credit for service to another state shall not exceed ten years in total. **There is no Cost to the Tier II member for prior employment with other state(s).**

**CONNECTICUT MUNICIPAL EMPLOYMENT - Statute number 5-192j(e)**

Any prior period of municipal service while a member of the Connecticut Municipal Employees Retirement System (CMERS). **REQUIRED DOCUMENTS:** Name of municipality and actual dates of service. **NOTE:** You may only apply for municipal service credit for periods during which you were a member of the CMERS. Service is not creditable until you have at least ten years of vesting service under Tier II. **There is no Cost to the Tier II member for prior CMERS employment.**

I understand that this request is non-binding and to obtain retirement credit, fill out this form and return to: Retirement Services Division, Attn: Retirement Credit Purchases Unit, 165 Capitol Avenue, Hartford, CT 06106-1775. If any required documentation necessary to review this purchase request is not enclosed, this application will not be processed and it will be returned to the member.

MEMBER IDENTIFICATION				
EMPLOYEE NUMBER	MEMBER NAME (Last)	First Name	M.I.	MEMBER SOC. SEC. NUMBER (Last 4 digits only)
CURRENT AGENCY/INSTITUTION		BARGAINING UNIT		MEMBER HIRE DATE
MEMBER MAILING ADDRESS (street number, street name, city, state, zip code)			MEMBER TELEPHONE NUMBER (where you can be reached between 8 a.m. & 4 p.m.)	

MEMBER REQUEST		
Please furnish type of service and dates.		
TYPE OF SERVICE	FROM	DATES TO

MEMBER STATEMENT and ACKNOWLEDGEMENT	
I certify that I have not received and am not entitled to receive any retirement allowance/pension from another source other than the Federal Government for the same years of service I am requesting. I further promise to diligently notify the Retirement Services Division if I become entitled to such a benefit in the future.	
Military Service Acknowledgement: I understand that military service must be applied for within one year of commencement of state service.	
MEMBER SIGNATURE	DATE

AGENCY PART			
<b>All required supporting documents must be attached; otherwise, this form is invalid and it will not be processed.</b>			
AGENCY CONTACT PERSON	BUSINESS UNIT	TELEPHONE NUMBER	DATE