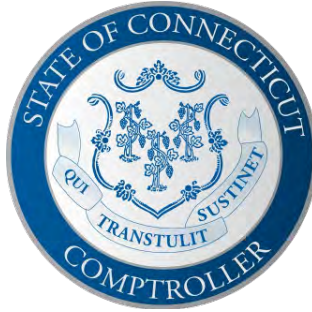


**OFFICE OF THE STATE  
COMPTROLLER**

**HEALTHCARE COST  
CONTAINMENT COMMITTEE**



**HEALTHCARE POLICY & BENEFIT  
SERVICES DIVISION  
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**HEALTHCARE POLICY AND BENEFIT DIVISION MEMORANDUM 2021-08**

**TO THE HEADS OF ALL STATE AGENCIES**

**DATE:** August 18, 2021

**ATTENTION:** Human Resources and Benefit Officers, Business Managers

**SUBJECT:** UPDATE ON THE SUPPLEMENTAL BENEFITS PROGRAM

The Division administers the Supplemental Benefits Program, which allows employees to use payroll deduction to pay for home and auto insurance, disability coverage and other voluntary benefits. We also oversee operation of the Flexible Spending Account (MedFlex and DCAP) and the Qualified Transit and Parking Programs. The purpose of this memorandum is to provide Human Resources and Benefits personnel with an update on the program, information about how we communicate benefit offerings to employees, and how vendor access to state employees will be managed in an era of remote working and limited in-person staffing.

**I. In Person and Online Events**

Until further notice, agencies are not required, but are permitted if they so choose, to provide supplemental vendors with access to their worksites to market their products or enroll employees in person. If an agency is hosting a particular event, and wishes to include Supplemental Benefit vendors, care should be taken to ensure that one vendor is not provided more favorable access than others.

As we learned during Open Enrollment, online webinars and spotlight presentations enabled us to reach more employees than normally attend in-person benefit fairs. For this reason, the Comptroller's Office is exploring different ways to publicize the Supplemental Benefits Program and offer each active vendor an opportunity to showcase its product.

Going forward, each active Supplemental Benefits Vendor will be given an opportunity to host scheduled online events. The Comptroller's Office will provide agencies event details and any corresponding materials, and agencies will be asked to provide employees with email reminders and internal postings.

## II. Changes in Supplemental Vendors

The supplemental benefits web page, located at [carecompass.ct.gov/supplementalbenefits](http://carecompass.ct.gov/supplementalbenefits), describes the programs that are available and provides contact information for all vendors. For the current year there have been a few changes, which are detailed below. Each of the active vendors will be adding new digital resources on Care Compass to provide employees with information about their products.

### A. New Vendor/New Product

We have added an Identity Theft Protection service to the Supplemental Benefits line-up. The new vendor is Norton LifeLock. The service is currently available for enrollment with benefits and payroll deduction. Details can be found at [carecompass.ct.gov/supplementalbenefits/#norton](http://carecompass.ct.gov/supplementalbenefits/#norton).

### B. Continuing Active Vendors

The following vendors will be continuing in the Supplemental Benefits Program and offering their services to new customers. One of them will be providing the same services but under a different name. They are listed here:

#### 1. Auto & Home Insurance

- Liberty Mutual
- Travelers Insurance
- Farmers Insurance (formerly MetLife Auto & Home)

#### 2. Short Term Disability Insurance

- Colonial Insurance
- Lincoln National

#### 3. Long Term Disability Insurance

- The Hartford

#### 4. Supplemental Life Insurance

- Dearborn National

### C. Continuing Payroll Deduction—Universal Life Insurance

Voya ceased offering new Universal Life Insurance policies as of December 31, 2019. It will continue with payroll deduction for current policy holders.

D. Terminating Payroll Deduction—Long Term Care Insurance

Transamerica ceased offering new Long Term Care Insurance policies effective June 30, 2021. The company will be terminating the payroll deduction option for all current policy holders on or before December 31, 2021. Transamerica will be mailing current policy holders details about transition to direct billing.

III. **Change in Flexible Spending Plan Vendor**

Effective January 1, 2022, there will be a new administrator for the Dependent Care Program (DCAP), the Medical Flexible Spending Account (“MEDFLEX”), and the Qualified Transit Account Program. The new vendor is Total Administrative Services Corporation (“TASC”) from Madison, Wisconsin. TASC has experience administering flexible spending account programs for other large organizations, such as Stanford University, Ohio State University, and the Federal government.

TASC will be conducting Open Enrollment for the 2022 Plan Year for the DCAP and MEDFLEX this fall. Open Enrollment will take place during the month of November and will be conducted primarily online. We will be issuing more detailed guidance concerning the process as we get closer to implementation.

**CONCLUSION**

Agency personnel with questions should contact the Employee Benefits Unit by email at [osc.ebu@ct.gov](mailto:osc.ebu@ct.gov) or by phone at 860-702-3543.

Very truly yours,



THOMAS C. WOODRUFF, Ph.D.  
Division Director