



**REQUEST FOR INFORMATION
FOR VOLUNTARY SUPPLEMENTAL BENEFITS**

Released by Office of the State Comptroller on April 1, 2025

Submit questions to osc.rfp@ct.gov by Friday April 17, 2025, at 2:00 pm ET

Closing Date/Time: Monday May 5, 2025, at 2:00 pm ET

In accordance with Section 3-123g of the Connecticut General Statutes, the Office of the State Comptroller's Vendor Advisory Committee (VAC) is hereby soliciting information from any person interested in offering a product and/or service to State employees under the State of Connecticut's Voluntary Supplemental Benefit Program (Program).

Under the Program, the entire cost of a selected product or service is borne by the employee and is remitted to selected vendors through voluntary payroll deductions.

This Program offers approximately 52,000 active employees the opportunity to elect a product or service and pay via payroll deduction. Currently employees may elect short-term disability, long-term disability, auto insurance, home insurance, term life insurance, whole life insurance, and identity theft protection through the Program. The current benefits in the Program are effective through December 31, 2025.

The Vendor Advisory Committee may continue these offerings and will consider other products or services, such as vision benefits, pet insurance, or other supplemental benefits. The Comptroller intends to authorize supplemental benefit offerings based upon the VAC's recommendations.

A subsequent Request for Proposal (RFP) will be issued on or about June 5, 2025, to all vendors that respond to this Request for Information (RFI) for products and services that the VAC recommends. **In order to submit a proposal pursuant to the RFP, a vendor must have provided a response to this RFI.**

Vendors selected through the RFP will be able to offer selected products or services to State employees for a three-year period, commencing January 1, 2026, with two possible one-year extensions.

The dates are subject to change based on the needs of the Office of the State Comptroller.

Questions must be submitted to osc.rfp@ct.gov by on Thursday, April 17, 2025, by 2:00 pm ET.

Answers to questions will be posted by Wednesday, April 23, 2025.

Closing Date to this RFI is Monday, May 5, 2025, by 2:00 pm ET.

Submissions Vendors interested in offering their product or service through the Program, known as 'applicant', shall submit the following information before 2:00pm ET Monday May 5, 2025, to the Office of the State Comptroller via email to: osc.rfp@ct.gov. No phone calls will be accepted.

Detailed information regarding the product or service shall include, at minimum, the following information;

- Name and mailing address of the applicant
- Detailed description of the proposed product or service
- Name, address, phone number, and email address of an agent of the applicant
- Detailed information on the financial ability of the applicant
- Detailed information on past performance
- Applicant's business history and experience
- Proposed pricing for the product or service
- The value of the product or service being offered, taking into consideration the full range of benefits currently offered by the State

By submitting an application in response to this RFI, the applicant acknowledges they must apply to this RFI to be considered for any following Request for Proposal (RFP) and hereby agrees to accept the VAC's recommendations and Comptroller's determination as final.

Upon closure of this RFI, the Comptroller office will submit all applications to the VAC for review in consideration of the benefit to state employees of the product or service, the price of the product or service, the skill, ability and integrity of the application to deliver the product or service, the past performance of the applicant and any other information that is deemed necessary.

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It is the Comptroller's policy to contract only with carriers selected to underwrite the coverage in respect to those entities offering insurance products.