

Travel Reimbursement Officers (TRO)

Agency	TRO, phone & fax	e-mail address
<u>ADS</u> Department of Aging and Disability Services 55 Farmington Ave 12 th fl Hartford, CT 06105	Melissa Chan (860) 424-5747	melissa.chan@ct.gov
<u>AES</u> Connecticut Agricultural Experiment Station 123 Huntington Street, PO Box 1106 New Haven, CT 06511	Lisa Kaczinski (203) 974-8446 (203) 974-8502 fax	lisa.kaczinski@ct.gov
	Justin Lizon	justin.lizon@ct.gov
<u>BORAA or BOR</u> Central CT State University 1615 Stanley St New Britain, CT 06050	Rajashri Paricharak (860) 832-2549	rparicharak@ccsu.edu
<u>BOP</u> Board of Parole, Rowland State Gov't Center c/o DOC – 24 Wolcott Hill Road Wethersfield, CT 06109	Lisa LeFrancois (860) 692-7662	LisaM.LeFrancois@ct.gov
<u>CAA</u> Connecticut Airport Authority Bradley International Airport Windsor Locks, CT 06096	Natalie Scagel (860) 292-2003 (860) 627-3584 fax	nscagel@bradleyairport.com
<u>CAA – Fire Department</u> Bradley International Airport Terminal A, 3 rd fl Windsor Locks, CT 06096	Angie Diaz (860) 292-2162 (860) 292-2163 fax	adiaz@bradleyairport.com
<u>CCC</u> Asnuntuck Community College 170 Elm Street Enfield, CT 06082	Niki Rittenhouse (860) 253-3044 (860) 253-3059	nrittenhouse@acc.commnet.edu
Board of Trustees for Community Technical Colleges 61 Woodland Street Hartford, CT 06105	Jody Dear (860) 723-0156 (860) 723-0006 fax	jdear@commnet.edu
Capital Community–Technical College 950 Main Street Hartford, CT 06103	Carrie Benyei (860) 906-5066 (860) 906-5068 fax	cbenyei@capitalcc.edu

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Gateway Community College 20 Church Street New Haven, CT 06510	Brenda Haase (203) 285-2022 (203) 285-2282 fax	bhaase@gatewayct.edu
Housatonic Community College 900 Lafayette Boulevard Bridgeport, CT 06604	Linda Anzaldi (203) 332-5151 (203) 332-5248 fax	lanzaldi@hcc.commnet.edu
Manchester Community–Technical College Business Office MS #10 60 Bidwell St Manchester, CT 06045	Olive Flynn (860) 512-3639 (860) 512-3631 fax	oflynn@mcc.commnet.edu
Middlesex Community College 100 Training Hill Road Middletown, CT 06457	Ashley Labbadia (860) 343-5861 (860) 344-7488 fax	alabbadia@mxcc.edu
	Nancy Walter (860) 343-5734	nwalter@mxcc@commnet.edu
Naugatuck Valley Community College 750 Chase Parkway Waterbury, CT 06708	Jian Zhu (203) 596-8618 (203) 575-8096	NV-Acctspay@NV.EDU
Northwestern CT Community Park Place East (860) 738-6324 Winsted, CT 06098	Erin Ransford (860) 738-6494 fax	eransford@nwcc.commnet.edu
Quinebaug Valley Community College 742 Upper Maple Street Danielson, CT 06239	Jennifer Hyatt (860) 932-4099 (860) 932-4303 fax	jhyatt@qvcc.edu
Three Rivers Community–Technical College 574 New London Turnpike Norwich, CT 06360	Christine Marceau (860) 215-9268 (860) 215-9901 fax	cmarceau@threerivers.edu
Tunxis Community College 271 Scott Swamp Road Farmington, CT 06032	Nancy Eschenbrenner (860) 773-1304 (860) 606-9729 fax	neschenbrenner@txcc.commnet.edu

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<u>CLC</u> Connecticut Lottery Corporation 777 Brook Street Rocky Hill, CT 06067	Jennifer Hunter (860) 713-2667 (860) 713-2670	jennifer.hunter@ctlottery.org
<u>CME</u> Office of the Chief Medical Examiner 11 Shuttle Road Farmington, CT 06032	Lincoln Dwayne Gordon (860) 679-1366 (860) 679-1123	ligordon@ocme.org
<u>CSC</u> Connecticut Siting Council 10 Franklin Square New Britain, CT 06051	Lisa Fontaine (860) 827-2969 (860) 827-2950 fax	lisa.fontaine@ct.gov
<u>CSL</u> Connecticut State Library c/o Department of Administrative Services 450 Columbus Blvd., Suite 1101 Hartford, CT 06103	Tamara Klett	tamara.klett@ct.gov
<u>CSU/ BOR</u> Board of Trustees for CT State University Systems 61 Woodland Street – 3 rd floor Hartford, CT 06105	Ruth Espinoza (860) 723-0045 (860) 723-0049 fax	espinozar@ct.edu
Central CT State University – CCSU 1615 Stanley Street, Marcus White Room 006 New Britain, CT 06050	Margaret Nowicki (860) 832-2549 (860) 832-2522 fax	mn1328@cccsu.edu
Eastern CT State University – ECSU 83 Windham Road Willimantic, CT 06226	Kim Roy (860) 465-4794 (860) 465-5180 fax	royk@easternct.edu
	Kathy Meagher (860) 465-5375 (860) 465-5180 fax	meagherk@easternct.edu
Southern CT State University – SCSU 501 Crescent Street New Haven, CT 06515	Accounts Payable Coordinator (203) 392-7244 (203) 392-6858 fax	accountspayable@southernct.edu

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	Tim Krauss – Interim AP Coordinator (203) 392-5715 (203) 392-6858 fax	krausst1@southernct.edu
Western CT State University – WCSU 181 White Street Danbury, CT 06810	Sarah Davin (203) 837-8661 (203) 837-8613 fax	davins@wcsu.edu
DAG Department of Agriculture c/o Department of Administrative Services 450 Columbus Blvd. Hartford, CT 06103	Jacqueline Gelpi (860) 713-5411 (860) 622-2921 fax	jacqueline.gelpi@ct.gov
DAS Department of Administrative Services 450 Columbus Blvd., Suite 1101 Hartford, CT 06103	Tamara Klett (860) 713-5138 (860) 713-7405 fax	tamara.klett@ct.gov
DCC Office of Consumer Counsel 10 Franklin Square New Britain, CT 06051	Veronica Maas (860) 827-2910 (860) 827-2929	veronica.maas@ct.gov
DCF Department of Children and Families 505 Hudson Street Hartford, CT 06106	Victoria Green (860) 655-3179 cell (860) 560-7084 fax	victoria.green@ct.gov
	Catherine Shepherd (860) 723-7207	catherine.shepherd@ct.gov
Department of Children and Families Solnit South Campus 915 River Road Middletown, CT 06457		
Department of Children and Families Solnit North Campus 36 Gardner Street East Windsor, CT 06088		

Travel Reimbursement Officers (TRO)

Agency	TRO, phone & fax	e-mail address
<u>DCJ</u> Division of Criminal Justice 300 Corporate Place Rocky Hill, CT 06067	Peter Zelez (860) 258-5820 (860) 258-5858	peter.zelez@ct.gov
<u>DCP</u> Department of Consumer Protection 450 Columbus Blvd., Suite 1101 Hartford, CT 06103	Tamara Klett	tamara.klett@ct.gov
<u>DDS</u> Department of Developmental Services Central Office & North Region 460 Capitol Avenue -2 nd Floor Hartford, CT 06106	Lakiya White-Moore (860) 418-6088	lakiya.whitemoore@ct.gov
Department of Developmental Services South & West Regions 460 Capitol Avenue – 2 nd Floor Hartford, CT 06106		
<u>DEEP</u> Department of Energy & Environmental Protection 79 Elm Street Hartford, CT 06106	Rachel DiNoia (860) 424-3553	rachel.dinoia@ct.gov
	Hong Chen	hong.chen@ct.gov
<u>DESPP or DPS</u> Dept. of Emergency Services & Public Protection 1111 Country Club Road Middletown, CT 06457	Paula Pantano DESPP.Travel	paula.pantano@ct.gov despp.travel@ct.gov
<u>DHE</u> Department of Higher Education 450 Columbus Blvd. – 5 th Floor Hartford, CT 06103	Huyen (Winnie) Dao (860) 947-1842 (860) 947-1310	hdao@ctdhe.org
<u>DMV</u> Department of Motor Vehicles 60 State Street – Room 327 Wethersfield, CT 06161	Monica Petrosan (860) 263-5266 (860) 263-5513 fax	monica.petrosan@ct.gov

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Agency	TRO, phone & fax	e-mail address
<u>DOB</u> Department of Banking 260 Constitution Plaza Hartford, CT 06103	Leanne Appleton (860) 240-8121 (860) 278-7014	leanne.appleton@ct.gov
<u>DOC</u> Department of Correction	Lisa LeFrancois (860) 692-7725	DOC.UnionTravel@ct.gov LisaM.LeFrancois@ct.gov
<u>DOC - CMHC</u> Correctional Managed Health Care 24 Wolcott Hill Road Wethersfield, CT 06109	Lisa LeFrancois (860) 692-7725	DOC.UnionTravel@ct.gov
<u>DOH</u> Department of Housing 505 Hudson Street Hartford, CT 06106	Michele Richmond (860) 270-8051 (860) 707-1808 fax	michele.richmond@ct.gov
<u>DOI</u> Department of Insurance 153 Market Street – 6 th floor Hartford, CT 06103	Christine Perry (860) 297-3993 (860) 297-3941 fax	christine.perry@ct.gov
<u>DOL</u> Department of Labor 200 Folly Brook Blvd Wethersfield, CT 06109	Julie Reed CFO at DOL hired new person 3/8/2024 received email 02272024 to send contact	
<u>DORS</u> Department of Rehabilitation Services 55 Farmington Avenue, 12 th floor Hartford, CT 06105	Margareta Henry (860) 424-4937 (860) 424-5849 fax	margareta.henry@ct.gov
<u>DOT</u> Department of Transportation 2800 Berlin Turnpike Newington, CT 06111	Lauren Hockla (860) 594-2952 (860) 594-2174 fax (860)594-2621	DOT.TravelReqs@ct.gov Cristina.Zapata@ct.gov
	Kaylee Bober	DOT.TravelReqs@ct.gov

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<u>DPH</u> Department of Public Health 410 Capitol Avenue Hartford, CT 06106	Lize-Anne Barker-Powell (860) 509-7114 (860) 509-7227 fax	Lize-Anne.Barker-Powell@ct.gov DPH.FiscalTraveReimbursement@ct.gov
<u>DRS</u> Department of Revenue Services 450 Columbus Blvd., Suite 1 - 11 th Floor Hartford, CT 06103	Rhonda Tillman (860) 297-4857 (860) 297-5703 fax	rhonda.tillman@ct.gov
<u>DSS</u> Department of Social Services 55 Farmington Avenue Hartford, CT 06105	Jennifer Trykowski (860) 424-5817 (860) 424-4944 fax	jennifer.trykowski@ct.gov
<u>DVA</u> Department of Veterans' Affairs 287 West Street Rocky Hill, CT 06067	Hanh Vo (860) 616-3641 (860) 616-3539 fax	hanh.vo@ct.gov
<u>ECD</u> Department of Economic & Community Development 450 Columbus Blvd. Hartford, CT 06103	Cheryl Bocwinski (860) 500-2308	cheryl.bocwinski@ct.gov
<u>ELE or SEEC</u> Elections Enforcement Commission 20 Trinity Street Hartford, CT 06106	Shauna Khang (860) 256-2940 (860) 707-1995 fax	shauna.khang@ct.gov
	Henry Herschkorn (860) 256-2940 (860) 707-1995 fax	henry.herschkorn@ct.gov
<u>ETH or OSE</u> Ethics Commission 20 Trinity Street Hartford, CT 06106	Shauna Khang (860) 256-2940 (860) 707-1995 fax	shauna.khang@ct.gov
	Henry Herschkorn (860) 256-2940 (860) 707-1995 fax	henry.herschkorn@ct.gov
<u>FOI</u>		

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Freedom of Information Commission 20 Trinity Street Hartford, CT 06106	Shauna Khang (860) 256-2940 (860) 707-1995 fax	shauna.khang@ct.gov
	Henry Herschkorn (860) 256-2940 (860) 707-1995 fax	henry.herschkorn@ct.gov
FPC Commission on Fire Prevention and Control c/o Dept. of Emergency Services & Public Protection 1111 Country Club Road Middletown, CT 06457	Raymond Meyers (860) 685-8226 (860) 685-8357 fax	raymond.meyers@ct.gov
HCA Office of Health Care Access 153 Market Street – 6 th floor Hartford, CT 06103	Christine Perry (860) 297-3993 (860) 297-3941 fax	christine.perry@ct.gov
MHA Department of Mental Health & Addiction Services Fiscal Services-Haviland Hall Lisa Marholin (for all regional agencies) 1000 Holmes Drive Middletown, CT 06457	Lindsay Bedoya Vette.hecht@ct.gov lisa.marholin@ct.gov Mikako Tirone (Fabiano) (supv) mikakofabiano.tirone@ct.gov	lindsay.bedoya@ct.gov (860)868-6748
MIL Connecticut Military Department 360 Broad Street, Room 219 Hartford, CT 06105	Taylor DeMatos Maria Morales (860) 524-4946 (860) 548-3247 fax	taylor.dematos@ct.gov maria.morales@ct.gov
OAG Office of the Attorney General 55 Elm Street Hartford, CT 06106	Susan Cavanaugh (860) 808-5325 (860) 808-5375 fax	susan.cavanaugh@ct.gov
OCA Office of Child Advocate 18-20 Trinity Street Hartford, CT 06106	Sarah Eagan (860) 566-2106 – Ext. 308 (860) 566-2251	sarah.eagan@ct.gov
OCC Office of Consumer Counsel	Veronica Maas	veronica.maas@ct.gov

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10 Franklin Square New Britain, CT 06051	(860) 827-2910	
<u>OEC</u> Office of Early Childhood 450 Columbus Blvd., Suite 404 Hartford, CT 06103	Jessica Brito	jessica.brito@ct.gov
<u>OGA</u> Office of Governmental Accountability 450 Columbus Blvd., Suite 1101 Hartford, CT 06103	Rhonda Haskell (860) 713-5483 (860) 713-7415 fax	rhonda.haskell@ct.gov
<u>OPA</u> Office of Protection and Advocacy 450 Columbus Blvd., Suite 1101 Hartford, CT 06103	Judy-Ann J. Staple-Stewart (860) 713-5488 (959) 200-4877 fax	judy-ann.staple-stewart@ct.gov
<u>OPM</u> Office of Policy and Management 450 Capitol Avenue Hartford, CT 06106	Vernieke Calloway (860) 418-6274 (860) 730-8340 fax	vernieke.calloway@ct.gov
	Elizabeth Mayo (860) 418-6330	elizabeth.mayo@ct.gov
<u>OSC</u> Office of the State Comptroller 55 Elm Street Hartford, CT 06106	Kimberly Ericson	kimberly.ericson@ct.gov
<u>OTT</u> Office of the State Treasurer 55 Elm Street Hartford, CT 06106	Melissa Daye (860) 702-3032 (860) 702-3033 fax	melissa.daye@ct.gov
<u>OVA</u> Office of the Victim Advocate c/o Department of Administrative Services 450 Columbus Blvd., Suite 1101 Hartford, CT 06103	Tamara Klett (860) 713-5138 (860) 622-4912 fax	tamara.klett@ct.gov
<u>PDS</u> Division of Public Defender Services 30 Trinity Street—4 th fl	Amy Baez (860) 509-6413	amy.baez@jud.ct.gov

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Agency	TRO, phone & fax	e-mail address
Hartford, CT 06106	(860) 509-6495	
<u>PSR</u>		
Psychiatric Security Review Board Fiscal Services – Haviland Hall, PO Box 1240 1000 Holmes Drive Middletown, CT 06457	Linda Koch (860) 262-6909 (860) 262-6948 fax	linda.koch@ct.gov
<u>SDR</u>		
State Department of Aging 55 Farmington Avenue, 12 th fl Hartford, CT 06105	Teresa Velez	teresa.velez@ct.gov
<u>SDE</u>		
State Department of Education 450 Columbus Blvd., Suite 404 Hartford, CT 06103	Mike Orvis	mike.orvis@ct.gov
<u>SOS</u>		
Secretary of State 30 Trinity Street Hartford, CT 06106	Shantelle Varrs (860) 466-0348 (remote #) (860) 509-6166 (office #)	shantelle.varrs@ct.gov
<u>SSM</u>		
Soldiers', Sailors', and Marines' Fund 864 Wethersfield Avenue Hartford, CT 06114	Elizabeth Rodriguez (860) 296-0719 (860) 296-0820	elizabeth.rodriguez@ct.gov
<u>TRB</u>		
Teachers' Retirement Board 765 Asylum Avenue Hartford, CT 06105	Shantelle Varrs (860) 466-0348 (remote #) (860) 509-6166 (office #)	shantelle.varrs@ct.gov
<u>UCHC</u>		
University of CT Health Center 263 Farmington Avenue Farmington, CT 06032	Jennifer Hart (860) 679-3549 (860) 679-4660 fax	jehart@uchc.edu
	Teri Chasse (860) 679-2791 (860) 679-4660 fax	tchasse@uchc.edu
<u>UOC</u>		
	JP Lacombe	john-paul.lacombe@uconn.edu

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Agency	TRO, phone & fax	e-mail address
University of Connecticut 9 Walters Avenue, Unit 5075 Storrs, CT 06269	Sherry Pepin	sherry.pepin@uconn.edu
WCC Workers' Compensation Commission 21 Oak Street Hartford, CT 06106	Jackie Sellars (860) 493-1564 (860) 247-1361 fax	jackie.sellars@ct.gov